

THE GARDEN CHURCH, a United Methodist Community

Lansdowne and Stratford Avenues, Lansdowne, PA 19050.

Wedding/Event Fee Schedule

(Circle and Initial Applicable Fees)

Sanctuary (holds 300 people): _____ (add \$100 for rehearsal) **\$300**

(Use of Sanctuary for the Ceremony and designated rooms for Bridal Party and Groomsmen)

Sexton* and Sound Tech: (\$50 each) _____ (add \$50 if Sound Tech is needed at rehearsal) **\$100**

Chapel: (holds 40-50 people) _____ **\$150**

(Use of Chapel and adjacent room for Ceremony)

Officiant for Wedding: _____ (add \$75 for rehearsal) **\$250**

(Officiant Services of Rev. Timothy Thomson-Hohl, pastor of The Garden Church or one of the approved clergy on staff.)

Organist for Wedding : _____ (add \$50 for rehearsal) **\$100**

Social Hall Rental: (Saturdays) _____ **\$300**

Social Hall Rental: (Sundays through Thursdays) _____ **\$200**

Social Hall Rental Includes:

1. Use of Social Hall for four hours. (\$75/hour beyond four hours)
2. Use of Kitchen. (Extra charges will be applied if caterer cooks in kitchen).
3. Use of Stage for DJ or Band.
4. Use of tables and chairs for up to 125 people.
5. Sexton services payable directly to Sexton - \$50 for four hours, \$25/hr beyond.
6. Note: Hall is alcohol and drug free. Smoking is prohibited in Church Building.

* The sexton is responsible for opening and closing the building and making sure everything is neat, clean and put away properly.

Name of Event: _____

Nature of Event: _____

Time of Event: _____

Time of day for entry to facility for setup: _____

Time for Lessee's Exit of facility after cleanup: _____

Lessee's Emergency Contact: _____ ph: _____

Total Amount Due for Rental/Event Fees: \$ _____

Deposit Received (Date _____) \$ _____

Balance Due On (Date _____) \$ _____

THE GARDEN CHURCH, a United Methodist Community
Wedding/Event Facilities Rental Agreement

THIS AGREEMENT, made this _____ day of _____, 20____, by and between

_____ (Lessee) and THE GARDEN CHURCH.

WHEREAS, the Garden Church is the owner of the building at Lansdowne and Stratford Avenues, Lansdowne, PA 19050.

NOW, THEREFORE in consideration of the mutual promises contained herein and other good valuable consideration the parties agree as follows:

1. The User may use the facilities indicated and agreed upon by the parties as indicated on the attached "Wedding/Event Fee Schedule", as if incorporated herein, at:
 - a. the rental fees listed therein;
 - b. for the purposes and uses cited therein;
 - c. at the time period and date cited therein.
2. User agrees to maintain, preserve and protect the premises.
3. User agrees to indemnify and hold The Garden Church harmless for any and all liability including attorney's fees arising out of User's use of the above facilities.
4. User shall be responsible for all breakage, restoring space to its original condition, theft or any other damage or ruin of property.
5. User understands that the responsibility to obtain liability and property insurance is upon the User. It is not the duty or responsibility of The Garden Church to insure the User's use of the facilities. It is recommended that the User obtain its own liability and property coverage for its use of the facilities.
6. User agrees to abide by and obey all laws, ordinances, and regulations promulgated by any government unit having jurisdiction over The Garden Church. User will not engage in any activities in violation of such laws, ordinances, rules and regulations.

THE GARDEN CHURCH, a United Methodist Community

Wedding/Event Facilities Rental Agreement

(Continued)

Choice of Law

This contract is governed by the laws of the Commonwealth of Pennsylvania.

Choice of Forum

Any disputes arising from or out of this contract must be brought within a Court of under the jurisdiction Supreme Court of Pennsylvania in the County of Delaware.

Security Deposits & Fee Payments

A minimum, non-refundable deposit of \$100 shall be required at least two (2) weeks prior to the scheduled event, to hold the space.

An additional security deposit of \$50 will be required at the same time. The security deposit will be returned within two (2) weeks after the event, assuming there is no damage to the building.

The remainder of the fees will be payable on or before the day of usage.

Assignability

This contract is not assignable by User without the express written permission of the Garden Church.

User Name

Street Address

Town, State, Zip Code

Telephone Number

Email

The Garden Church Representative

Lansdowne and Stratford Avenues

Lansdowne, PA 19050

Ph: (610) 623-1645 Fax: (610) 623-4573

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